

**Northeast Michigan Medical Control Authority
Regular Meeting of the Board of Directors
April 6,2022**

Board of Directors

Name	Present in Person	Present by Remote Communication	Not Present
Tom Kane	X		
Chuck Sherwin			X
Nicholas Harrison	X		
Chelsey Knowlton			X
Thomas Thornton	X		
Tanya Rouse	X		
Hilary Coffman	X		
Paul Bucchi			X

Others Present

Sara Booth	X	
Laura Caplis	X	

Call to Order and Welcome

The meeting, at which a quorum was present following proper notice, held in the Administrative Board Room at MyMichigan Medical Center Alpena and via Microsoft Teams was called to order by Nicholas Harrison at 8:01 am.

Consent Agenda

It was moved, supported and carried to accept the minutes of the January 5, 2022 Advisory Committee Meeting.

Discussion Topics

Harrison discussed forming a smaller committee to review revised/updated protocols. This smaller committee will adopt those with minor revisions/updates. Those with major changes will be reviewed by the board. It was moved, supported and carried to adopt this practice.

Harrison discussed the drug boxes. New boxes (35) were purchased at a cost of \$9800. It is expected that all the boxes will be converted by next week. Atrovent has been added to the boxes. There are 3 additional boxes in pharmacy. Restocking fees will increase in the new fiscal year. Drug boxes will be \$30 per box and bags will be \$15. Charges for boxes/bags will be reviewed annually. We have not increased prices in 12 years. An increase for narcotics was proposed (\$3). The prices fluctuate too much to standardize the charges. It was suggested to look at volume. This discussion is tabled until the next fiscal year. MMH is currently restocking the boxes, without cost to the agencies. There was discussion of using EPI pens vs. drawing up EPI from vial. Drawing up EPI comes with a higher risk for low frequency occurrence. We will continue using EPI pens.

It was moved, supported and carried to approve increase for each box and bag by \$5 dollars per year and to review charges annually.

Other Business

There was no other business.

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Adjournment

There being no further business, the meeting was adjourned at 8:19 am.

Next Meetings

The next regular NEMMCA Board of Director meeting is scheduled for **Wednesday, May 4, 2022**, at 8:00 am in the Administrative Board Room of MyMichigan Medical Center Alpena and via Microsoft Teams.

The following meetings are also scheduled:

- Wednesday, June 1, 2022
- Wednesday, July 6, 2022

Sara Booth
Executive Assistant
MyMichigan Medical Center Alpena